



# Paint Branch Elementary School

## 潘布兰奇 小学

### Special PTA Board Members Meeting

#### Meeting Agenda

September 25, 2018 @ 6:30 PM EST

#### Call To Order

#### Roll Call

#### Minutes

- PTA Board Meeting – March 2, 2018
- PTA Board Meeting – June 9, 2018

#### Treasurer's Report

- Financial Update (as of September 21, 2018)

#### President's Report

- TBA

#### Officer's Reports

- NONE???

#### Unfinished Business

- NONE???

#### New Business

- British Proverb: A Fish Rots From The Head Down
  - It's believed that when an organization or association FAILS, its LEADERSHIP is the ROOT CAUSE...
- PBES PTA Leadership Survey\* (ATTACHED – \*please answer 25 questions)
  - Officer Duties, Responsibility, Commitment Level
- Health, Focus & Direction of our PTA
  - School Culture/Attitudes (i.e., honesty: “couch time”)
- Staff & Parent Membership
  - \$5 Early Bird Special / \$10 & \$15 Annual Membership Dues
- Changes Under Dr. Hairston's Leadership
  - Staff Buy-In & Support (Leadership – Grade-Level Chairs, etc.)
  - PTA Communication Methods: Making Copies/Backpack Mail/Class Dojo/Robocalls/etc.
  - PTA Website/Social Media – Photography (RULES during school hours/events vs PTA-sponsored events)
  - PTA Meetings: Uniform-Free Day, other incentives???
  - PTA Activities/Events/Fundraisers: Sweets/Candy/Ice Cream Social/Popcorn/Popsicles/Pizza/Prizes/Give-a-ways/Teacher Appreciation Week/etc. – (RULES during school hours/events vs. PTA-sponsored events)

- Staff Lounge: Sweets/Candy/Doughnuts/Lunch/etc.
- Volunteerism: Background Checks, etc. for PTA Officers/Volunteers
- School Rules/Culture: Spirit Day wear changes, etc.
- School Communication: Mandatory Class Dojo/PTA email notification/etc.
- **1<sup>st</sup> PTA Meeting – October 2, 2018 at 6:30 PM EST**
  - Date Change for PTA Meetings – move to 2<sup>nd</sup> Tuesdays/month due to Mandatory Staff Training every 1<sup>st</sup> Tuesday of each month
- **Plans for October/November 2018**
  - Upcoming Activities (i.e., Pizza/Popcorn/Popsicle Parties; Membership Drive & school-wide competition; Movie Night Pajammy-Jam; Restaurant Night; Arts & Crafts Night; Family Game Night; Bake Sale; Buckets For Change; other Fundraisers, etc.)
- **Grants & Other Funding**
  - District 3 (\$1000) – Due September 28, 2018
  - National PTA Grants (various deadlines) :  
<https://www.pta.org/home/programs/stem/STEM-Families-Grant-Opportunities>
- **Vice President & Other Vacancies**
  - Interested Candidates will be voted on by General Membership at 1<sup>st</sup> PTA Meeting on Oct. 2, 2018
  - Announce PTA Committees & Committee Chair vacancies; Volunteer Opportunities; etc.
  - Classroom Parents???
- **Advocacy**
  - **Autism Program & Chinese Language Instruction\*** - (\*we have a PBES Autism Program parent & Attorney advocate/PTA member)
  - **PBES Parent’s Autism Meeting or Forum/PBES Autism Support Group\*** (\*we have a PBES Autism Program parent advocate/future PTA Member)
  - **School Nurse\*** - (\*we have a parent Nurse advocate/future PTA member)
  - **Playground Perimeter Fencing\*** (breach, new enclosed fencing, etc.) - (\*we have a parent Architect advocate/PTA member)
  - **Parent Language Immersion Forum** – The goal is to provide the parents of students in PGCPS Language Immersion Programs with the necessary Language Immersion education, tools and support to ensure their student’s success and matriculation. (Note: Possibly coordinate with other Immersion Program PTAs/PTOs – Avery is communicating with Jane Ness/Carmen Henninger)
  - **PTA’s Invitation to Local Representatives to Visit our School** - School Board Member Lupi Quinteros-Grady; PGCPS County Council Chair Danielle Glaros; State Delegates Barnes, Frush, & Pena-Melnyk; State Senator Rosapepe; State Superintendent Salmon; Lt. Governor Rutherford; Governor Hogan; Representative Hoyer; U.S. Senators Cardin & Van Hollen, etc.
- **Other Items**
  - TBD

## **Announcements**

- Next Meeting: TBD

## **Adjournment**



## **PBES PTA Leadership Survey**

1. I have successfully performed:
  - More than 3 tasks for the PTA this month
  - At least 3 tasks for the PTA this month
  - Less than 3 tasks for the PTA this month
2. I visit our PTA website:
  - Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
3. During the 2017-18 school year, I have used the payment feature (i.e., PayPal donate button) on our PTA website to make a donation or payment:
  - More than 3 times
  - At least 3 times
  - Once or Twice
  - Never
4. I'm currently familiar with what's on our PTA website:
  - Very Familiar
  - Somewhat Familiar
  - Not Familiar
5. I direct PBES teachers/staff to visit our PTA website:
  - Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
6. I direct parents/others to visit our PTA website:
  - Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
7. I visit one or both of our PTA social media pages (Twitter/Facebook):
  - Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
8. I'm familiar with what's on one or both of our PTA social media pages (Twitter/Facebook):
  - Very Familiar
  - Somewhat Familiar
  - Not Familiar

9. I direct PBES teachers/staff to visit one or both of our PTA social media pages (Twitter/Facebook):
- Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
10. I direct parents/others to visit one or both of our PTA social media pages (Twitter/Facebook):
- Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
11. I read the entirety of every email that I receive from our PTA:
- Every time
  - Most of the time
  - Sometimes
  - Rarely/Seldom
  - Never
12. I read the entirety of every email that I receive from our PTA PRESIDENT:
- Every time
  - Most of the time
  - Sometimes
  - Rarely/Seldom
  - Never
13. I tell/help/instruct our PBES staff/teachers on how to JOIN our PTA:
- Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
14. I tell/help/instruct our PBES parents/others on how to JOIN our PTA:
- Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
15. I solicit donations/contributions/funding/grants/etc. for our PTA:
- Everyday
  - Every other day
  - At least once a week
  - Rarely/Seldom
  - Never
16. I'm familiar with the responsibilities of my PTA leadership position:
- Very Familiar
  - Somewhat Familiar

- Not Familiar
17. During the 2017-18 school year, I have attended a workshop/session/online training/audit/webinar/other event or activity that was offered through the Maryland PTA or National PTA:
- More than 3 times
  - At least 3 times
  - Once or Twice
  - Never
18. During the 2017-18 school year, I have attended a workshop/session/online training/webinar/other event or activity (directly RELATING to the PTA) for the purpose of improving/increasing my knowledge of my PTA position and/or leadership skills:
- More than 3 times
  - At least 3 times
  - Once or Twice
  - Never
19. I'm satisfied with the OVERALL EFFORT that I have displayed for our PTA, to date:
- Very Satisfied
  - Somewhat Satisfied
  - Less than Satisfied
  - Not Satisfied
20. I'm satisfied with the OVERALL level of COMMITMENT that I have displayed to our PTA, to date:
- Very Satisfied
  - Somewhat Satisfied
  - Less than Satisfied
  - Not Satisfied
21. I rate my OVERALL level of COMMITMENT\* to our PTA as:
- (\*Note: please do not confuse your commitment level with your schedule or availability)
- 100+ % Committed
  - 75% - 99% Committed
  - 50% – 74% Committed
  - 49% or Less Committed
22. During the 2017-18 school year, I rate my OVERALL PERFORMANCE in my PTA leadership position as:
- Highly Successful
  - Satisfactory/Meets Expectations
  - Below Expectations
  - Needs Improvement
23. I believe that PBES PTA is an INTEGRAL (i.e., essential or fundamental); NECESSARY (i.e., needed; essential); or IMPERATIVE (i.e., of vital importance; crucial) component of our PBES school and community and culture:
- Strongly Agree
  - Moderately Agree
  - Neutral / No Opinion
  - Disagree
  - Strongly Disagree

24. I believe that PBES PTA has been effective in achieving its short-term goals\*, to date:  
(\*NOTE: to successfully answer this question, you must be familiar with our PTA's short-term goals for 2018-2020)

- Strongly Agree
- Moderately Agree
- Neutral / No Opinion
- Disagree
- Strongly Disagree

25. I believe that PBES PTA is currently on the RIGHT TRACK or moving in the RIGHT DIRECTION

- Strongly Agree
- Moderately Agree
- Neutral / No Opinion
- Disagree
- Strongly Disagree